



# YEARLY STATUS REPORT - 2020-2021

## Part A

### Data of the Institution

#### 1. Name of the Institution

Ramnagar College

- Name of the Head of the institution **Dr. Ananta Mohan Mishra**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **03220264241**
- Mobile No: **7908997014**
- Registered e-mail **ramnagarcollege1972@gmail.com**
- Alternate e-mail **anantamohanmishra@gmail.com**
- Address **Depal, Purba Medinipur, West Bengal, PIN: 721453**
- City/Town **Purba Medinipur**
- State/UT **West Bengal**
- Pin Code **721453**

#### 2. Institutional status

- Affiliated / Constitution Colleges **Affiliated under Vidyasagar University**
- Type of Institution **Co-education**
- Location **Rural**

- Financial Status **UGC 2f and 12(B)**
- Name of the Affiliating University **Vidyasagar University**
- Name of the IQAC Coordinator **Mr. Himangshu Barman**
- Phone No. **9475702969**
- Alternate phone No. **8240987263**
- Mobile **9475702969**
- IQAC e-mail address **iqac@ramnagarcollege.ac.in**
- Alternate e-mail address **barman84h@gmail.com**

**3. Website address (Web link of the AQAR (Previous Academic Year))**

<https://ramnagarcollege.ac.in/Content/docs/aqar/AQAR%202019-20.pdf>

**4. Whether Academic Calendar prepared during the year?**

**Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

<https://ramnagarcollege.ac.in/Content/docs/AcademicCalender/Academic%20Calendar%20AY%202020-21.pdf>

**5. Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B</b>	<b>2.01</b>	<b>2016</b>	<b>19/01/2016</b>	<b>18/01/2021</b>

**6. Date of Establishment of IQAC**

**21/12/2010**

**7. Provide the list of funds by Central / State Government**

**UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>

**8. Whether composition of IQAC as per latest NAAC guidelines**

**Yes**

- Upload latest notification of formation of IQAC

[View File](#)

**9.No. of IQAC meetings held during the year 2**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

**10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No**

- If yes, mention the amount

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

The IQAC has introduced a hub in the college website where every department uploaded study materials for ease access of the students during online studies caused by pandemic situation.

Online class on a regular basis using the virtual platform like Google meet, Zoom etc.

Organizing webinars on several issues which helps to improve knowledge of TS and NTS about the profession.

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
Commencement of Online Class to continue study fulfilling the curriculum requirements.	All Departments of Ramnagar College has finished the theoretical papers as far as possible by taking online classes. Few departments were able to complete field works / dissertation works by students as per curriculum requirements.
Organizing Webinars as academic activity during pandemic situation.	The Academic Departments and other Committees of the Ramnagar College has organized several state/national/International webinars in which students and teachers of our college and other colleges took participation.

**13. Whether the AQAR was placed before statutory body?** Yes

- Name of the statutory body

Name	Date of meeting(s)
Governing Body	18/08/2023

**14. Whether institutional data submitted to AISHE**

**Part A****Data of the Institution**

<b>1.Name of the Institution</b>	Ramnagar College
• Name of the Head of the institution	Dr. Ananta Mohan Mishra
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03220264241
• Mobile No:	7908997014
• Registered e-mail	ramnagarcollege1972@gmail.com
• Alternate e-mail	anantamohanmishra@gmail.com
• Address	Depal, Purba Medinipur, West Bengal, PIN: 721453
• City/Town	Purba Medinipur
• State/UT	West Bengal
• Pin Code	721453
<b>2.Institutional status</b>	
• Affiliated / Constitution Colleges	Affiliated under Vidyasagar University
• Type of Institution	Co-education
• Location	Rural
• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	Vidyasagar University
• Name of the IQAC Coordinator	Mr. Himangshu Barman

• Phone No.	9475702969				
• Alternate phone No.	8240987263				
• Mobile	9475702969				
• IQAC e-mail address	iqac@ramnagarcollege.ac.in				
• Alternate e-mail address	barman84h@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>	<a href="https://ramnagarcollege.ac.in/Content/docs/aqar/AQAR%202019-20.pdf">https://ramnagarcollege.ac.in/Content/docs/aqar/AQAR%202019-20.pdf</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://ramnagarcollege.ac.in/Content/docs/AcademicCalender/Academic%20Calendar%20AY%202020-21.pdf">https://ramnagarcollege.ac.in/Content/docs/AcademicCalender/Academic%20Calendar%20AY%202020-21.pdf</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.01	2016	19/01/2016	18/01/2021
<b>6.Date of Establishment of IQAC</b>			21/12/2010		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NIL	NIL	NIL	NIL	NIL	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		
<b>9.No. of IQAC meetings held during the year</b>			2		
• Were the minutes of IQAC meeting(s)			Yes		

and compliance to the decisions have been uploaded on the institutional website?	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>	
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
<p>The IQAC has introduced a hub in the college website where every department uploaded study materials for ease access of the students during online studies caused by pandemic situation.</p>	
<p>Online class on a regular basis using the virtual platform like Google meet, Zoom etc.</p>	
<p>Organizing webinars on several issues which helps to improve knowledge of TS and NTS about the profession.</p>	
<b>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>	

Plan of Action	Achievements/Outcomes
Commencement of Online Class to continue study fulfilling the curriculum requirements.	All Departments of Ramnagar College has finished the theoretical papers as far as possible by taking online classes. Few departments were able to complete field works / dissertation works by students as per curriculum requirements.
Organizing Webinars as academic activity during pandemic situation.	The Academic Departments and other Committees of the Ramnagar College has organized several state/national/International webinars in which students and teachers of our college and other colleges took participation.
<b>13.Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
Governing Body	18/08/2023
<b>14.Whether institutional data submitted to AISHE</b>	
Year	Date of Submission
2020-21	26/02/2022
<b>15.Multidisciplinary / interdisciplinary</b>	
No individual approach taken by this college so far. In fact, such issues are strictly monitored by the affiliating University. The college had introduced CBCS System of Curriculum from 2018 onwards, where some multidisciplinary approach in terms of choosing subjects at UG level have partly been introduced.	
<b>16.Academic bank of credits (ABC):</b>	
No initiative regarding opening of ABC Account of Students taken	

due to Pandemic situation caused by spread of Corona Virus.

### 17.Skill development:

Ramnagar College has been taken initiative to introduce skill-based education since 1995. We have introduced Industrial Fish and Fisheries, which is a skill-based UG course having enough scope to nourish skill. 2015 onwards we have also introduced B.Voc courses to emphasise on skill and to encourage students for better opportunities. We have been providing skill-based education for a long time, which has come out as one of the best practices of this institution.

### 18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

No distinctive attempt has been taken by this college. We have three Honours UG courses in Sanskrit, Philosophy and History, where few courses, curriculum and teaching are offered to promote Indian Knowledge (Sanskrit) and Culture (Philosophy and History).

### 19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

### 20.Distance education/online education:

We have offered Distance Mode of Education as one of the agents of Vidyasagar University till 2021. This has been withdrawn as a result of discontinuation of that course at the University level.

## Extended Profile

### 1.Programme

1.1 692

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1 4056

Number of students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.2 **1023**

Number of seats earmarked for reserved category as per GOI/  
State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 **948**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 3.Academic

3.1 **93**

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2 **94**

Number of Sanctioned posts during the year

## Extended Profile

### 1. Programme

1.1	<b>692</b>
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2. Student

2.1	<b>4056</b>
Number of students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.2	<b>1023</b>
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	<b>948</b>
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 3. Academic

3.1	<b>93</b>
Number of full time teachers during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

3.2	94
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

<b>4.Institution</b>	
4.1	50
Total number of Classrooms and Seminar halls	
4.2	103.63452
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	55
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

At the outset of every academic session, Ramnagar College prepares its proposed academic calendar, according to the notices and circulars received from the affiliating University (Vidyasagar University) with details of commencement of classes, examinations, and other academic activities and is uploaded in the college website. Accordingly, the master routine is being prepared and circulated to different departments. The departmental routine is being prepared after that and circulated amongst the faculties and respective students.

Regular departmental meetings are also conducted (online) to discuss about the allotment of classes, syllabus distribution, evaluation process and other departmental activities like Webinar, students' presentation etc. Due to the unusual pandemic condition all the academic activities are conducted through online method keeping the quality issues intact as much as possible. ICT based teaching learning methods are extensively

used by the faculties to enhance and ensure quality of classroom teaching.

The College maintains a regular, well-planned, periodic evaluation system for the learners. Class tests and student seminars are held and periodic review of performance of students is undertaken. Remedial classes are also taken through online mode. All the faculties are always ready for any kind of queries, counselling i.e. academic and non-academic even beyond the teaching hours.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Ramnagar College follows the academic calendar of Vidyasagar University (affiliating university) and undertake continuous internal assessment programmes through internal examinations, home assignments and viva (if needed) throughout the academic year for all the semesters. The college prepares an Academic Calendar centrally in adherence to the affiliating university with all details of academic activities like commencement of classes and examinations etc. the central academic plan has always been uploaded to the college portal. In addition to this every department prepares their departmental routine indicating all the papers, number of classes, faculty distribution to all the papers, tentative internal examination date etc. The departmental routine has been given to the students through the official WhatsApp group after the suspension of one-to-one interaction with the students. In the pandemic situation as physical classes were stopped, all the curriculum delivery and internal evaluation process were taken online through different online methods. All other academic and extra-curricular activities like webinar, remedial classes were also held regularly through online method.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**23**

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

1

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

8

**1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year**

8

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment****1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

Ramnagar College, affiliated to Vidyasagar University, offers at least one course in almost all programmes that integrates issues relevant to Professional Ethics or Gender or Human values or Environment and Sustainability in the curriculum. They are mostly from the Generic Elective courses and Skill Enhancement courses under Choice Based Credit System. They are for example Contemporary India: Women and Empowerment, Environment and Literature in UG English, Environmental Studies (Common for all UG), Theories of Modern State, Some Perspectives of Women Rights in India and Gender and Education in India in UG History, Ethics: Indian and Western, Termination of Life and Ethics in UG Philosophy, Women: Power and Politics in UG Political Science,

Indian Aesthetics in UG Sanskrit, Gender and Violence, Environmental Sociology in UG Sociology, Human Geography in UG Geography.

Apart from that The Vidyasagar University UG course in Defence Studies includes ethical issues like War and Theories of Warfare, UG course in Nutrition offers Women, Health and Nutrition and Public Health and Nutrition. The NSS organized distribution of ration amongst the needy and plantation of trees.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

3

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

41

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

#### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders  
Students Teachers Employers Alumni**

A. All of the above

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="https://ramnagarcollege.ac.in/Content/Documents/Feedback/feedback%202020-2021.pdf">https://ramnagarcollege.ac.in/Content/Documents/Feedback/feedback%202020-2021.pdf</a>

#### TEACHING-LEARNING AND EVALUATION

##### 2.1 - Student Enrollment and Profile

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year**

2140

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)****2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

616

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The major objectives and aims of Ramnagar College are to enhance the quality of learning processes and students' ability enhancement. The college takes care about the progressive learning and assessment programmes of both the advanced and slow learners. To meet the aspirations of the all-category students different academic and extra-curricular activities are done like special classes, students' seminar, carrier counselling programme, quiz competition. Skill based courses are already there in the syllabus and has been given more emphasis on this as Ramnagar College is situated in a rural based area. To take extra care for the slow learners and meet their special queries remedial and tutorial classes (online) are arranged in the departmental level. All the faculties take regular internal assessments, arranges group discussion and viva to assess the lessons learned and absorbed by the students and faculties are available all the time to clear their doubts at theoretical and experimental level even beyond the class hours. In addition to that, special materials (both in English and Bengali language to meet the need of the slow-learners) are given through email and

WhatsApp group apart from the syllabus-oriented books.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
4056	93

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Ramnagar College caters the need of a diverse category of students both academically and economically. To enhance students' learning experiences and interest to study the college has adopted different student-centric teaching-learning processes such as Experimental Learning, Participative Learning and Problem-Solving methodologies to impart education in the classroom and outside. Participative learning of this college includes group discussion, students' webinar, quiz contests, projects, cultural programmes through online methods like Google Meet, Digital Writing Pad, Microsoft One Note, Google Sheet (for evaluation) and Google Form (for attendance) etc. Due to the unusual pandemic condition the normal experimental activities like field trip, study tour, laboratory demonstration etc were not possible except sanitizer manufacturing process by the Department of Chemistry, but all the departments had tried their best to use online teaching-learning and evaluation process to maintain the quality education.

Overall, the student-centric methods are in vogue for all students according to their need. Ramnagar College always tried to address different academic problems of all the students as much as possible through online method keeping the practicality of the present situation in sincere consideration.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

All the faculties of Ramnagar College use ICT enabled tools like computer, smart phone etc. Pandemic situation restricted the normal classroom culture and practices of the faculties and also physical interaction with the students. Therefore, the only possible way to fulfil the need of academic activities was the use of online teaching-learning methods using different software. Many departments used Google Classroom and Google Meet to take online classes and used Google Sheet and Google Form and Email to take back the answer scripts from the students for evaluation and class attendance. Apart from that Digital Writing Pad, Digital Pen, Microsoft Edge, Microsoft One Note were also used by some of the faculties depending on the availability of internet access. Materials including soft copy of books and articles were sent through Email, students' official WhatsApp group and Google Classroom and many were uploaded in the college website. All the faculties were sincere to maintain the quality of the teaching-learning process even in the pandemic condition.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

93

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

93

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

16

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

1046

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college follows a robust mechanism of internal assessment formulated by Vidyasagar University. It has a transparent and continuous internal evaluation process throughout the academic year. According to the University regulation, a student needs to attend at least 75% of the routine classes in order to appear at the semester end examinations. Regular classes, tutorials and remedial classes were taken which followed paper wise internal assessment. As the pandemic situation stood in the way of physical interaction, online classes were taken regularly through Google Meet, Google Classroom and other ICT based platforms. WhatsApp groups were formed to interact with the students and also to share e-learning resources with them. Students were evaluated on Google platform majorly and partly through Email. Answer scripts were collected through either Google Form or Email. Some of the departments organised Students' Presentation through Google Classroom or Meet, Viva had been also taken if possible (depending on the internet connectivity of the remote areas).

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Ramnagar College has a powerful mechanism of examination supervised by a separate Examination Committee. The main job of this committee is to ensure the process of continuous University exam, internal assessment and evaluation process and keep it

transparent and more efficient. Notifications are displayed prominently on the college website, students' official WhatsApp group and college notice board (except the pandemic situation) to make the students aware of all the exams and internal marks as well. The attendance record, which is also a part of internal evaluation process is sincerely recorded and displayed if needed to the students. The answer scripts of the internal assessments are displayed to the students and discussed the necessary problems to make to transparent. Apart from that all the students are given opportunity to raise their grievances regarding internal assessment and resolved accordingly. The marks of internal assessment are put on the University portal immediately after the completion of it. In the case of absence of any student for the internal assessment, a proper arrangement is done to retake the exam as per the university rule. Ramnagar College maintain the examination mechanism with sincerity and keeps it time-bound and transparent.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Ramnagar College offers 23 Under Graduate Programmes and 2 Post Graduate Programmes. The college has displayed all the Programmes and their outcomes on the college website to make the students aware of the objectives and outcome of all the courses. The objectives and outcome of all the courses has always been discussed by the faculties of the respective departments in the orientation programme of the newly admitted students on the first day of an academic year through online mode. In the departmental level each paper of that course has been discussed in detail on the first class to give a clear concept of the theme and to grow more interest on the subject. Hard copy and soft copy of all the courses are available respectively in the department and on the University and college website. During the departmental meeting different issues are discussed related to course completion, evaluation, and its overall outcome.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Ramnagar College evaluate the attainment of Programme Outcomes and Course Outcomes in two ways 1) Direct Evaluation method and 2) Indirect Evaluation method.

1. Direct Evaluation Method: The college has a systematic examination process to evaluate the students throughout the academic year. The students were evaluated through internal assessment, home assignments and group discussion based on their performances. Apart from that their grievances regarding all academic matters were addressed and also feedback mechanism was emphasized to maintain the quality and transparency.

Indirect Evaluation Method: During the course of study, the students are encouraged to involve themselves deeply into the subjects of their syllabus and inculcate them to engage into different extra-curricular activities. Emphasis has been given to incorporate moral values of a responsible citizen, natural ethics, professional ethics by creating a holistic environment inside and outside the class rooms. The college takes care of the future advancement of the students both in higher academia and professional opportunities such as enrolment in Post Graduate courses and Ph.D. Programmes, attainment of NET, SET, GATE and GRE, and other competitive examinations etc. All these future advancements of the students testify successful attainment of course and programme outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

**2.6.3 - Pass percentage of Students during the year****2.6.3.1 - Total number of final year students who passed the university examination during the year****948**

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

**2.7 - Student Satisfaction Survey****2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

[https://ramnagarcollege.ac.in/Content/docs/IQAC/SSS\\_report\\_20-21.pdf](https://ramnagarcollege.ac.in/Content/docs/IQAC/SSS_report_20-21.pdf)

**RESEARCH, INNOVATIONS AND EXTENSION****3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****0**

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of departments having Research projects funded by government and non**

**government agencies during the year****3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year****3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

13

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

**3.2 - Research Publications and Awards****3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

31

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

5

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Ramnagar College acknowledges her responsibility to provide an environment conducive for the holistic development of the students, sensitize students towards social issues and make them responsible. Many courses of different departments like sociology, history and philosophy, environmental science, are planned to foster and indulge these kinds of social and moral issues into the minds of the students. Due to the unusual pandemic situation the normal extension programmes of the college were not physically attained and fulfilled as like other academic years. But few activities were done by the NSS and NCC units of the college like raise relief fund for flood affected areas of the neighbouring areas and distribute food, medicine and cloth to the flood affected community. The NCC unit of the college organized Tree Plantation Programme through online mode by implanting several seeding trees and sapling in the home areas of the college students. The objective was to help the needy and also to create awareness and sense of responsibility towards the society among the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

2

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

10

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

845

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.4 - Collaboration**

**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**

**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college was established in the year 1972. It is going to complete its journey of 50 years in the month of September, this year. During this long time span the college has been expanded both in terms of offering different types of academic programme to the students, as well as sound physical infrastructure, like classrooms, laboratories, computing equipments like computers and other computing gadgets.

At the same time, it is a fact that the college management is keen to adopt to augment its infrastructure facilities further especially on the eve of introducing CBCS academic programmes, introduced in the last year though the same has been unexpectedly halted due to the sudden outbreak of COVID 19.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Like physical infrastructure, the college is very serious since its very inception to strengthen its other facilities like cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc in order to ever-increasing need and demand of the students.

In the recent past the college has procured land for more than 2 acres out of its own fund for developing a good college playground that met the demand of a standard playground for their students. It is now the largest play ground in Ramnagar Panchayet Samity where not only the in house students number of sports events and sports competition are organized by different institutions of neighboring areas.

Similarly the college has facilities of different indoor games like Badminton, Volley, Carom, Chess etc which are popular and mostly liked by the students of adjacent areas.

The college has just introduced a gymnasium out of Government Fund which is ready to be functioned but as a result of COVID the same is yet to start its functioning.

However, the college has no Yoga Centre, but students are motivated to practice Yoga from time to time by inviting local institutions and others having proficiency in Yoga.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

6

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

6

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://ramnagarcollege.ac.in/Sites/RNGC/Page?details=AbouttheCollege">https://ramnagarcollege.ac.in/Sites/RNGC/Page?details=AbouttheCollege</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

15.6

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

KOHA is the first open source integrated library system was developed by Katipo Communication Limited of Wellington, Newzealand. Ramnagar College Central Library is using KOHA presently because of its ease of operations.

##### Features of KOHA

- A full featured modern integrated library system
- Simple, clear interface for librarians and members
- Web-based interface i.e., KOHA is a platform independent solution
- Free/open source under the general public license (GPL)
- Customizable search
- Full Catalogue, Circulation, Acquisitions
- OPAC

KOHA OPAC is a very powerful module. It allows the user for a detailed search. The search can be done through different tags such as author, title and key word.

- Reports

Koha reporting module includes for powerful reporting wizards; catalogue, patrons, circulations and acquisition. Each wizard

gives us statistical data related to these areas. These data is up to date and gives factual information about the function of the library.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**B. Any 3 of the above**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

0.65

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

5

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

In fact, the college is yet to strengthen its IT infrastructure due to different reasons. However, lots of infrastructural arrangements have been made especially during last 10 years by procuring computers, software etc supported by internet connections and WI-FI facilities there in.

We have a Computer Maintenance Sub-Committee that assesses the performance and functioning of such facilities from time to time.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

62

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

##### 3.04

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

In order to make them updated and functioning properly we have made AMC (Annual Maintenance Contract) with some local agencies providing such services as per the need and requirements.

Being a college located far from the urban locality we could not arrange any reputed or specialized agency in this field due to the lack of such agency.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION	
<b>5.1 - Student Support</b>	
<b>5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year</b>	
<b>5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year</b>	
847	
File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>
<b>5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year</b>	
<b>5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year</b>	
27	
File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>
<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>D. 1 of the above</b>

File Description	Documents
Link to institutional website	<a href="https://ramnagarcollege.ac.in/Sites/RNGC/Default">https://ramnagarcollege.ac.in/Sites/RNGC/Default</a>
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

#### 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

6

##### 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

6

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

C. Any 2 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

14

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

144

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

**government examinations) during the year**

1

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

**5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )**

This college has a students council called students union which is formed through an election. The students council is very much active through their activity towards organizing various program like 'Freshers Welcome', 'Teachers Day', 'Saraswati Puja' etc. The students council also organizes some program for students holistic development. In this regard they always cooperate with other bodies of this college for example NSS, Career counselling to organize successful organization of various event like Blood Donation camp, students career counselling etc. The college governing body has a member from students who represents

students' community of this college. The institute ensures students representation in various committees and bodies. Hostel committee: They play major roles regarding food quality, hygiene and other general facilities. Class interaction committee: It consists of Head of the department (HOD) and faculties handling the section and student representation in each class. They discuss about class work, delivery of lectures and overall discipline according to which an action is initiated to improve the academic performance of the class.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has a registered Alumni Association. Such association organizes cultural program once in a year. Apart from this they also extend their hands in organizing different academic and cultural programmes as a collaborator and well wisher.

However, they are yet to offer any financial assistance for the well being of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.4.2 - Alumni contribution during the year (INR in Lakhs)** E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college is governed by a well composed Governing Body as per the instructions and guidelines of the University Statutes and Acts, Order etc passed by the State Government from time to time.

Since the very inception the college has been intensifying its focus to fulfill its vision and mission, which is nothing but to expand higher education among the students of adjoining areas of rural landscape.

During last couple of areas the college aiming to give assistance of empowerment the given thrust to educate girls as maximum as possible, which is also one of the best practices of the college.

At the same time, by giving due honour and admiration to the policy of the central government the college has decided to give more focus on introducing skill based education among the students.

All these are at par with the mission and vision of the college Governing Body that signifies the reflective tune of the vision and mission of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college management believes in participative management where all the stake holders are included in continuous decision making process. At present the college functions by taking expertise and assistance of 26 Sub-Committees formed by the college governing body.

Under this arrangement, the Principal of the Principal of the college gives leadership by making a meaningful coordination between the Governing body and Sub committees. It's a two-way communication system (both top to bottom and bottom to top) where the instruction of the highest decision making agencies are translated and implemented at the ground level where the Principal gives its leadership.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The management system functions on the basis of different plans and programs passed in the Budget every year. The principal by taking assistance of the members of the different sub-committees tries to implement such decisions taken in the meeting of the Governing Body throughout the year.

It is fact that in all cases such plans are effective as such decisions are taken in a decentralized set up but it cannot be denied that such processes found ineffective in few cases due to some externalities.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Being a government aided college everything is monitored on the basis of rule of thumbs. As regards the college management has liberty to adopt different policies as per their suit, but such liberty is restricted in building administrative set up, appointment of staff and teachers and others. This is because of the fact that such issues are governed by different rules and acts, orders etc imposed by the controlling authorities from time to time.

However, under this ground reality, the college management is serious and dedicated enough to adopt different plans and policies found to effective and efficient in a best possible way.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college management is very positive to launch different welfare schemes for their teaching and non-teaching members, though such vision gets difficulty and obstacles when question of fund arises.

Still, we have cooperative society, where most of the fulltime teaching and non-teaching members are facilitated by giving short term and long term loans to its members.

For medical facilities, the college has a health scheme where members are included to get medical insurance facilities which are strictly monitoring by the applicable rules and norms of the government.

For casual non-teaching staff and guest teachers, the college offers short term loan to its members out of college fund. Further the college has a practice to allocate fund for the welfare staff members and the student in every yearly budget. The benefit is given for emergency medical problems and contingency crises of different stake holders.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

1

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the**

<b>year</b>	
<b>8</b>	
File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>
<b>6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff</b>	
<p>It is a fact that the college does not have a separate Performance Appraisal System for teaching and non-teaching staff.</p> <p>The affiliating university conducts academic audit based on a well structured proforma circulated to its different colleges every year.</p> <p>For promotion and placement of fulltime teachers performance assessment is undertaken by the screening committee where activities and performance of eligible teachers are assessed after a distinct time gap.</p>	
File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded
<b>6.4 - Financial Management and Resource Mobilization</b>	
<p>6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words</p>	
<p>The college does not have a separate mechanism. The present</p>	

system is that the college has to conduct statutory audit every year and the name such audit agency is recommended by the Government from time to time. At present, such audit is completed upto the year 2019-2020. The audit for following years could not be undertaken due to the non-availability of Audit Firm from the Government.

The college has to face special audit conducted by the CAG, when such audit is recommended by the Government. In our college such Audit was conducted last in the year 2015.

Apart from these we have no statutory requirements of audit except internal audit which falls under the sole discretion of the college governing body.

At the same time, we have some in house mechanism of introducing some internal check system like joint fund operation, checking of performance of a staff by other staff members etc.

The college governing body has also taken decision to conduct third party internal audit recently. The same is yet to implemented due to COVID issue.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

2

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college tries to mobilize fund for procuring optimum resources every year. It is matter of regret that the college did not receive any major fund from the government agencies since 2015.

At present, every developmental activities are run based on its own fund. At present we could not undertake any major construction works due to COVID restrictions. It is hoped that there would be steady pace of mobilizing surplus funds for various development works when the situation found to be favorable.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Since the very launching of IQAC, it has been functioning as the brain child of the college Governing Body. It is also a matter of great pleasure whatever the new ideas, innovation in the field of academic activities, infrastructural betterment the ideas and suggestions of IQAC are considered with due honour and importance by the Government Body.

It cannot be denied that in very sphere of college activities, the IQAC place pioneering role which is duly recognized for.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

In general, about 3-4 meetings are held by the Governing Body every year. And before organizing the same the meeting of IQAC is convened where most of the academic and administrative issues are discussed at regular interval.

In all such meetings different focal areas like teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement are reviewed by the members participating the meeting.

Being a democratic and decentralized set up the perception about the functioning of college IQAC seemed to be very high among all the stake holders.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**D. Any 1 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equity is one of the most important issues of present day and is catered by Ramnagar College every academic year with different seminars, workshops, special lectures etc but due to the pandemic situation the college could not arrange these activities physically last year. However, according to the Vidyasagar University Under Graduate syllabus, many subjects like History, English, Sociology, Political Science have special courses (mainly skill enhancement courses), which greatly deals with the issues like Gender and Education, Women Rights and Indian Constitution, Women and Empowerment etc. All the faculties, especially from Humanities, tried their best to teach these courses with more emphasis and provided sufficient materials to the students to meet up the gap of physical academic activities during this academic year. Continuous group discussions and internal assessments were also done to evaluate students' performance.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

<b>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment</b>	<b>C. Any 2 of the above</b>
<b>File Description</b>	<b>Documents</b>
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>
<b>7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management</b>	
<b>The total academic year had passed during the nation wide lockdown period due to the pandemic situation caused by the spread of the COVID-19 virus. None of the above mentioned facilities/managements has been developed in the campus. The institute would take resolution to build up the above mentioned system/management as far as possible in near future.</b>	
<b>File Description</b>	<b>Documents</b>
Relevant documents like agreements/MoUs with Government and other approved agencies	<b>No File Uploaded</b>
Geo tagged photographs of the facilities	<b>Nil</b>
Any other relevant information	<b>No File Uploaded</b>
<b>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</b>	<b>C. Any 2 of the above</b>

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.1.5 - Green campus initiatives include

#### 7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

#### 7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<p><b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b></p>	<p><b>D. Any 1 of the above</b></p>
--	-------------------------------------

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Ramnagar College is located in Bengal Odisha boarder area. It is also very close to the Bay of Bengal sea-beach. This geographical location represents intermingling culture composed of Bengali, Oria and Others. A good number of students admitted to the college whose mother language is Oria. Local teachers are also acquitted with Oria culture, Oria language and life style as well.

Under this backdrop, the college has been imparting its deliverable by maintaining cultural harmony and communal Lateran . In different socio-cultural events all the cultural events performances are performed and the audience as whole enjoyed the programme with great satisfaction. The college management always support and appreciate this composite effort in tune with our unity in diversified cultural background.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The College in normal mode try to organize different program that generates awareness about values, rights, duties etc. of a good citizen. Our NCC unit regularly practice and try to learn citizenship as per their NCC curriculum. NSS units of our college frequently organizes Blood donation camp and organizes other Camps aiming to learn value, duties and responsibilities. Of a good citizen. However, in the year under reviewed we could not do anything but few online activities due to Covid restrictions.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**D. Any 1 of the above**

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Ramnagar College celebrated two most important memorial days of India, i.e. Independence Day (15th August) and Republic Day (26th January). The college also celebrated International Day of Yoga (21 st June). Keeping the pandemic condition in mind the college followed all the rules and restrictions and instructed the students to maintain it religiously during the celebration. Apart from that regional memorial days like Rabindra Jayanti (Birthday of Rabindranath Tagore) and Holi were celebrated online in the departmental level.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Ramnagar College, has adopted a best practice to focus on Women's Education in rural areas. It is a challenge for this college to promote women's education and empowerment for social and economic development by addressing the specific needs and challenges faced by women in rural communities. The objective of focusing on women's education in Ramnagar College is to empower

women by providing them with equal access to education, knowledge, skills, and opportunities. The primary goals of women's education in our college include:

- To provide local access to higher education for women in rural areas.
- To equip women with practical as well as employable skills.
- To encourage women to engage in community service projects, outreach programs, and social entrepreneurship.
- To promote health and thereby raising awareness among the women in rural areas.
- To promote gender sensitization and thus to challenge discriminatory practices prevalent mostly in rural communities.
- To provide networking opportunities that helps for personal and professional growth

Ramnagar College also focus on skill development and skill oriented education. It is important to empower students with skill-based training as the development of our economy depends upon them. Objectives of the practice are as follows:

- To improve the skills of students to think beyond grades and also helps them tap into their capabilities, develop real-life skills, and prepare themselves to be successful in the careers of their choice.

Further details on these two best practices can be found on the link provided below.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution is located very close to the Bay of Bengal Sea Beach in the esteem south of our State. The institution, being situated in the background of rural landscape has been trying to focus its deliverable services by making best use of local resources, in fact two important economic resources abundantly

available surrounding our college is marine and aquatic resources and the beautiful natural landscape like flat sea beach and the beauty ocean view.

Keeping these facts in mind the college has introduced three fishery related courses (B. Sc. (Hons) in Aquaculture Management, B. Sc. (Major) in Industrial Fish and Fisheries and B. Voc. in Fisheries and Farm Management). Nearly hundred students are passed out every year completing any of these three courses and all of them have been getting employment over the year. Further keeping in view the potential of tourism industry in mind, we have introduced V. Voc in Hospitality and Tourism through which another 20-25 passed out students are also getting job every year.

As a whole we have been generating a scope of employment of nearly 125-150 students per year which as per our perception is the distinctive features of this college.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

In fact the major expansion works of this college have been halted since 2019 due to various reasons and breakout of Covid 19 slowed down the infrastructural growth of this college at present. After getting a positive environment for development and expansion works the following issues have been planned to be taken into consideration.

1. Expansion of B.Voc building
2. Creating a new infrastructure of library.
3. Resolving the land requirement for completion of ongoing playground project.
4. Installation of 20 KV solar generating system.
5. Up gradation of auditorium.
6. Procurement of more computer, projector, laboratory equipment etc.
7. Purchase of new books as per newly introduced syllabus.